

The Mercer County Board of Developmental Disabilities held its regular meeting on 9-22-25 in the conference room at the Administration Building at 7:30 p.m. with **President Teri Spoltman** presiding.

The meeting was called to order and a roll call revealed that a quorum was present.

Members Present: Mona Berning, Karla Butler, Beth Guggenbiller, Mike Linton, Dan Muhlenkamp, Teri Spoltman, John Werling

Members Absent: None

Others Present: Sarah Flenar, Beth Gehret, Tori Heck, Melissa Kaup, Shawn Thieman

Consent Agenda (Attachment):

The Consent Agenda was accepted by a motion from Dan Muhlenkamp and a second by Mike Linton. Motion was carried.

OLD BUSINESS:

Building MOU (Old Serenity Springs/ADS Building)– Progress has been made with the County Commissioners regarding the ADS building formerly known as Serenity Springs. Commissioners agreed to grant sole ownership of the building to the Board while retaining responsibility for utilities (shared with the Ag offices). The building will be repurposed to serve as a maintenance facility, with future plans to add an Autism Activity Center and an accessible restroom. The Board will be responsible for all renovations.

Motion to approve the Building MOU. Motion by Karla Butler. Seconded by Mona Berning. Motion carried.

NEW BUSINESS:

Policy 350 – Early Intervention – Minor revisions were made in preparation for accreditation. Updates included clarifying funding sources to note that local dollars are used to support services in addition to grant funds. References for the Department of Developmental Disabilities (DODD) were also updated to reflect the transition to the Department of Children and Youth (DCY).

Motion to approve Policy 350 – Early Intervention. Motion by Beth Guggenbiller. Seconded by John Werling. Motion carried.

Janitorial Contract - A proposal was presented to KLM Services for a 3% wage increase, raising the hourly rate from \$32 to \$33. The contract is on a two-year term, covering cleaning services for both the Board building and the Ag offices, with time tracked separately for reimbursement. Confirmation from the contractor is still pending. The board approved the contract contingent upon the contractor's agreement.

Motion to approve Janitorial Contract. Motion by Karla Butler. Seconded by Dan Muhlenkamp. Motion carried.

2026 Board Membership - Efforts are underway to recruit a new board member for the upcoming year, with several community members already identified as potential candidates.

Superintendent Discussion

No additional updates were presented during this session, as extended discussion and a PowerPoint presentation were scheduled to follow for an hour Board Inservice.

Motion was made to adjourn by Mike Linton and a second by Mona Berning. Motion was carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at 7:30 pm on October 27, 2025.