

The Mercer County Board of Developmental Disabilities held its regular meeting on 9-23-24 in the boardroom at the Administration Building at 7:30 p.m. with **President Teri Spoltman** presiding.

The meeting was called to order and a roll call revealed that a quorum was present.

Members Present: Karla Butler, Beth Guggenbiller, Mike Linton, Dan Muhlenkamp, Teri Spoltman, John Werling

Board Members Absent: Mona Berning

Others Present: Sarah Flenar, Beth Gehret, Rajean Hedrick, Melissa Kaup, Shawn Thieman

Consent Agenda (Attachment):

The Consent Agenda was accepted by a motion from Mike Linton and a second by John Werling. Motion was carried.

OLD BUSINESS: None

NEW BUSINESS

Revised Policy 225 Strategic Plan and Annual Reports—The state has revised some rules, so we changed a few things/wording. Community Employment is now Competitive Integrated Employment. We will put the Strategic Plan on the Agenda for next month.

Motion to Approve— Revised Policy 225 Strategic Plan and Annual Reports—Motion Made by Karla Butler. Seconded by Beth Guggenbiller. Motion Carried.

Revised Policy 220 Public Records ----We have removed part of this Policy (Records Retention) and made it into its own policy. We will only have one point of contact if someone asks for a record. Sarah Flenar will be the point of contact for Public Records.

Motion to Approve Revised Policy 220 Public Records—Motion Made by Karla Butler. Seconded by Mike Linton. Motion Carried.

Policy 255 Records Retention --- Basically followed what Shelby County has. Changed some wording to electronic copies/files. Claire is working on the HIPPA policy. **Motion to Approve Policy 255 Records Retention —Motion Made by Dan Muhlenkamp. Seconded by John Werling . Motion Carried**

November 21 DD Awards Banquet-----This will be on a Thursday. It is at Romer's in Celina in the back room. Finalizing on the Albert Heckler award recipient for this year. Please come if you can make it. Rajean will send out a reminder notice to the board.

2025 Budget Planning-----Starting to work on this. Sarah will have all the information about the salaries for staff and 2025 budget. The finance committee will meet at 6:45 here before the next board meeting on October 28th to go over the 2025 Budget. Shawn feels the budget is solid for a few more years.

Superintendent Discussion-- Discussed the Board members and terms. Beth Guggenbiller will be off the board in 2025, she has a year left. Mike Linton will be going off the year after that. The person that will replace Beth has to be a person that we serve through our program. We have some ideas regarding this and who it will be. Maybe invite 1—3 people to a few meetings so they can get an idea of what it means to be on a board.

Flag Football---very successful season for Special Olympics. Had an amazing announcer. Sam sent him a thank you note.

Shelter house---This has been built. It is in the back. Nice addition to the recreational area back there. We are getting screens for it and picnic tables.

Motion was made to adjourn by Dan Muhlenkamp and a second by Mike Linton
Motion was carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at 7:30 pm on October 28, 2024.