

The Mercer County Board of Developmental Disabilities held its regular meeting on 8-26-24 in the boardroom at the Administration Building at 7:30 p.m. with **President** Teri Spoltman presiding.

The meeting was called to order and a roll call revealed that a quorum was present.

Members Present: Mona Berning, Karla Butler, Beth Guggenbiller, Mike Linton, Dan Muhlenkamp, Teri Spoltman, John Werling

Others Present: Sarah Flenar, Beth Gehret, Rajean Hedrick, Shawn Thieman

Consent Agenda (Attachment):

The Consent Agenda was accepted by a motion from Karla Butler and a second by Beth Guggenbiller. Motion was carried.

OLD BUSINESS:

Mercer County Fair/Share the Ring/Adult Changing Trailer—This was a big success for us. There was a lot of appreciation for the Adult Changing Trailer. This was very well received. It was used by a lot of people. The Lake Festival has contacted Shawn and would like to have the adult changing trailer at their event. Shawn is checking on the logistics of doing this. The Share the Ring was very well attended. Shawn and Teri feel it will just keep growing. We received a lot of favorable press for that program. It was in the newspaper and on the local news channel.

Board Member In Service—Beth Guggenbiller, Dan Muhlenkamp and Teri Spoltman still have to complete this. They were unable to attend the in-service in July. We did record it and will email it to them so they will be able to complete the in service. Please let Shawn know when it is completed. Discussed options on how to handle the in service in the future. Discussed adding an extra hour to 4 meetings, sending videos and information by email to the board members. It was decided to add an hour before the meeting begins 4 times a year. Will discuss this more in January when the reorganizational meeting is held. We can pick the 4 dates that would work best at that time.

NEW BUSINESS

DODD Admission Agreement---This is the agreement with the State of Ohio—guidelines to making referrals to a Developmental Center. There is no one in a Developmental Center now, this is just in case we need to refer someone there. This has been approved every year. It is pretty standard.

Motion to Approve DODD Admission Agreement—**Motion Made by Dan Muhlenkamp. Seconded by Mike Linton. Motion Carried.**

New Policy 6.16 On Call Procedure—This is for the SSA Department. We are mandated by the state to have an emergency procedure in place in case something happens to an individual we serve. Right now, the SSA's are on call all the time. They receive calls from providers and family members if an emergency comes up (UI or MUI). The new policy will have an on call phone—with one Staff person assigned this phone for a week at a time. This way we can rotate people that are on call. There will be a calendar set up Staff names and dates for the on call phone. That Staff will be receiving a Stipend for being on-call.

Motion to Approve New Policy 6.16 On Call Procedure—Motion Made by John Werling. Seconded by Mona Berning. Motion Carried.

Revised Policy 350 Early Intervention Services—Just updating this policy since there were some rule changes. Some titles have changed, just cleaning up the policy due to state changes.

Motion to Approve Revised Policy 350 Early Intervention Services —Motion Made by Dan Muhlenkamp. Seconded by Karla Butler. Motion Carried.

Revised Policy 210 Resolution of Complaints---Just updating to include Service Coordinators. Some language had to do with the workshop—removed that. Bringing it up to date with what we are doing today.

Motion to Approve Revised Policy 210 Resolution of complaints —Motion Made by Mike Linton. Seconded by Mona Berning. Motion Carried.

Revised Policy 240 Designation of Local Matching Funds---Just updating language, some of the Ohio State Revised Codes have changed or been removed. Just updated the Policy.

Motion to Approve Designation of local matching funds—Motion Made by Beth Guggenbiller. Seconded by Dan Linton. Motion Carried.

Revised Policy 215 Confidentiality---Updating this policy to include electronic records. Doing away with filing cabinet wording. Updating/changing title of staff. Just cleaning up the policy.

Motion to Approve Revised Policy 215 Confidentiality —Motion Made by Karla Butler. Seconded by John Werling. Motion Carried.

Superintendent Discussion

Special Olympics—getting donations and a lot of recognition of our different Special Olympic programs. Starting a new program for Flag Football---this has been well received. The “Superbowl” will be on 9/4 at 5:30 and Panther Park. The Equestrian team won some medals, this is all a testament to Sam Fledderjohan. She has put her heart and soul into this program, and it shows.

Tonya Sieftring—is the new SSA. She is from Coldwater. Started today. Amy Grieshop resigned and is now working special education in the high school.

Melissa Kaup—is on medical leave should be back for the September meeting.

Motion was made to adjourn by Karla Butler and a second by Dan Muhlenkamp . Motion was carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at 7:30 pm on September 23, 2024.