

The Mercer County Board of Developmental Disabilities held its regular meeting on 1-22-2024 in the Board Room at the Administration Building at 8:00 p.m. with **President Teri Spoltman** presiding.

REORGANIZATION OF THE BOARD

OATH OF OFFICE – Shawn Thieman read the Oath to Board members and Board members all signed the Oath of Office paper.

ELECTION OF OFFICERS

President – Teri Spoltman

Vice President – Mike Linton

Recording Secretary – Beth Guggenbiller

A motion was made to elect these Board officers by Karla Butler and a second by John Werling.

DESIGNATION OF FUTURE MEETINGS – Went over the schedule that was included in the Board Packet. Karla questioned the May 27th since that is Memorial day—will change that to May 20th. July 22 will probably be the board in-service—Admin will be hosting and will have WestCon here. The Board meetings are held the 4th Monday of the month at 7:30 in the boardroom at Mercer County Board of DD.

BOARD MEMBERSHIP – ORIENTATION AND IN-SERVICE OBLIGATIONS – --Went over those.

Mike and Mona approved to final terms. Karla is in her Second term. Beth Guggenbiller will term out after 2025. The person that will be appointed will have a disability.

EXPLANATION OF COMMITTEE ASSIGNMENTS – Went over this—Dan Muhlenkamp, Mike Linton, John Werling are on the Budget/Finance Committee.

The meeting was called to order and a roll call revealed that a quorum was present.

Members Present: Mona Berning, Karla Butler, Beth Guggenbiller, Mike Linton, Dan Muhlenkamp, Teri Spoltman, John Werling

Others Present: Sarah Flenar, Beth Gehret, Rajean Hedrick, Shawn Thieman

Consent Agenda (Attachment):

The Consent Agenda was accepted by a motion from Dan Muhlenkamp and a second by Mike Linton. Motion was carried.

OLD BUSINESS:

MOU with County Commissioners—This is for the Old CA Group building. The Agricultural offices will be located there. We will be sharing duties with the County Commissioners regarding our building and the new Ag offices. We will be contracting for custodial services, and we will bill the commissioners monthly for the cleaning of the Ag offices. This will also be in effect for the Ground maintenance. The

Commissioners have already approved the MOU. **Motion to Approve MOU with County Commissioners. Motion made by Mike Linton, Seconded by Karla Butler. Motion Carried.**

NEW BUSINESS

Policy Revisions

5.20 No Pay Days—This just states that the day After Thanksgiving is a Holiday. Just cleaning up some language there. **Motion to Approve Policy 5.20 No Pay Days---Motion made by Karla Butler. Seconded by Mona Berning. Motion Carried.**

4.02 Pay Periods—This is just to allow employees the option to use vacation/leave without pay/comp time for Christmas Eve and New Years eve. Employees would also have the option to use leave without pay or vacation/comp time for the traditional shut down week in July and Christmas Break. We are also cleaning up the policy. **Motion to Approve Policy 4.02 Pay Periods. Motion made by Dan Muhlenkamp. Seconded by Beth Guggenbiller. Motion Carried.**

The board looked over the Mercer DD 2024 Calendar with the holidays listed. **Motion to Approve the 2024 Mercer County Board of DD Calendar. Motion made by Beth Guggenbiller. Seconded by Mona Berning. Motion carried.**

2023 Vendor Report—This is a very informative report. Summarizes all Vendors.

Superintendent Discussion

Shawn discussed an ARPA Grant that we received. We are going to use it to fix up an area in back--to redo our Basketball court and put in a bocce ball area and putting green. This will be used for Special Olympics and for Tournaments to be held later. Sam Fledderjohann---Special Olympic Coordinator is very excited about this opportunity. Turf of NE Indiana will be here next week to meet with us and discuss options.

WestCon also applied for a Grant. They purchased two adult changing room trailers for use at local fairs/festivals--any place that would have a need for this. We will be sharing these two trailers with eight counties. This was a big hit at our fair. However, someone at the festivals will have to take ownership of keeping it clean. Mike Linton brought up paying Mike's Sanitation to do this. Shawn said he has reserved it for four of our local festivals (Coldwater Picnic, Country Fest, Lake Fest, and Mercer County Fair.)

Incentive for Reimbursement (Continuing Education) for DSP's---Shawn feels that this is not needed anymore. It was rarely used (only twice so far). He is going to discontinue this program.

Motion was made to adjourn by Karla Butler and a second by Mke Linton .
Motion was carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at 7:30 pm on February 26, 2024