

The Mercer County Board of Developmental Disabilities held its regular meeting on 10-23-23 in the conference room at the Administration Building at 7:30 p.m. with **President Teri Spoltman** presiding.

The meeting was called to order and a roll call revealed that a quorum was present.

Members Present Mona Berning, Karla Butler, Beth Guggenbiller, Mike Linton, Dan Muhlenkamp, Teri Spoltman

Members Absent: John Werling

Others Present: Sarah Flenar, Beth Gehret, Rajean Hedrick, Melissa Kaup

Consent Agenda (Attachment):

The Consent Agenda was accepted by a motion from Karla Butler and a second by Mike Linton. Motion was carried.

#### **OLD BUSINESS:**

**Building/Property Update** – Not a lot new going on. The Agricultural departments will be moving into the old CA Group building on 1/1/24.

**November Levy Update** – The Big signs are out. The board feels they have been placed where a lot of people can see them. Levy Ads have been in the Newspaper. Early voting has started. If anyone has any questions/concerns regarding the levy, please refer them to Shawn.

**Janitorial Contract**—We had a teacher for ESC cleaning for us. She worked for about 3 weeks and then she felt it was too much for her and she resigned. We have hired Karen Moran to clean for us. She is working 3 hours a day, Monday—Thursday. We have an older gentleman that cleans during the weekend. Karen has cleaned other places as well. The County Commissioners reached out to Shawn. They would like to have Karen clean the Agricultural building as well. Karen will be forming an LLC and will have a back up for here also. The Commissioners talked to Shawn about Jay helping out there also, possibly snow removal or mowing grass. Shawn is working on a Memorandum of Understanding with the Commissioner regarding the duties and responsibilities of these jobs. Will probably bring it to the board next month. MCBDD will pay Karen and then invoice the Mercer County Commissioners.

#### **NEW BUSINESS:**

**Staff Awards Banquet November 16th** – This will be at Romers in Celina—the back room. Social hour begins at 5:30 and is followed by the Albert Heckler Award. Please RSVP to Rajean by November 6 to let her know if you will be attending.

**Superintendent Evaluation** – Teri reminded the board members to email or send the Superintendent evaluation forms to her as soon as you are able. She has received a few. Need to have them to her by the November meeting.

**Budget Discussion** – Sarah went over the 2024 Appropriations and funds. We are in a good place to be financially. Discussed COLA for employees for next year.

**Superintendent Discussion**—Beth Guggenbiller talked to the board about the Synergy Conference. She was able to attend. She felt it was very beneficial for our clients. They were part of everything at the conference. They were able to network with other people with disabilities. Total inclusion. She felt this was a great conference and if the Board has an opportunity to sponsor some individuals again in the future, they should do so. The board was very happy to hear about this.

Provider Cook-out—This was held for the third year. It was a great day; We had a great turn out and the weather was perfect.

Reverse Trick or Treat---This was held in our parking lot, a lot of great costume ideas by staff. The Celina Cheerleaders and Girl Scouts were on hand with our staff, passing out appropriate treats to the people that attended.

Karen Leugers---she is retiring on November 9<sup>th</sup>. There will be a retirement party at McSobers after work for her. If the board would like to stop in, they are welcome. Jessica Baltes will be our new Transition Specialist.

Board Meeting---there will be no board meeting in December.

Motion was made to adjourn by Mona Berning and a second by Beth Guggenbiller. Motion was carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at 7:30 pm on November 27, 2023.