

The Mercer County Board of Developmental Disabilities held its annual meeting on 9-26-22 at the Administration Building at 7:30 pm

The meeting was called to order with President Teri Spoltman presiding and a roll call revealed that a quorum was present.

Board Members Present: Mona Berning, Karla Butler, Mike Linton, Dan Muhlenkamp, Teri Spoltman, John Werling

Board Members Absent: Beth Guggenbiller

Others Present: Sarah Flenar, Rajean Hedrick, Shawn Thieman

CONSENT AGENDA (ATTACHMENT) :

The Consent Agenda was accepted by a motion from Karla Butler and seconded by Mike Linton. Motion was carried.

OLD BUSINESS:

Building Projects—There is a new sign out front, looks very nice. Have a contract with Revival for the interior design in the entrance way area. Just give it a little more of a professional touch. Discussed with them color/themes, possibly using pictures of our individuals to tell a story. Will bring more information to the board as it becomes available.

Levy Renewal—The campaign will kick off real soon, reminder this is just a renewal levy. Shawn asked the board members to please take five signs with them tonight to put in various yards. Teri will be doing a radio spot for WCSM. We will also have an ad on WCSM that will be linked to our website. We will have an ad in The Daily Standard, and this will also link to our website. We will have more of a presence on social media.

Board in Service - 10/24 from 5:00—9:30

Early Intervention will be hosting the Board in Service this year. Shawn feels this will be a good time for the Board to get to see what Early Intervention is all about. There will be some changes due to retirements coming up in the next few years. This will give us a chance to see where things are going in Early Intervention.

Staff Awards Banquet – November 17—This will be at Romer's in the Back Room. It will start at 5:30 pm. Chris Schulte has 40 years with the Board of DD. Albert Heckler award will go to Mike Overman. Rajean will send out a save the date reminder to Board Members. Please RSVP to her.

NEW BUSINESS

2023 Budget Planning—Sarah, Dan, John, and Mike will meet before the October 24th Board meeting. They will meet at 4:30 to go over Staff Wages and numbers for 2023. Sarah will send out an email reminder to Dan, John, and Mike.

Superintendent Contract—Shawn's contract expires this year. The Evaluations are done and hard copies are available or Shawn can email them to the board members. Shawn did renew his 5 year superintendent certification. Shawn has been preparing for the next 5 years—will discuss this more at the next board meeting.

Abolish 5.16 Disaster Service Volunteer Leave—This is an old policy that was in place when we had some employees that volunteered with the Red Cross. We no longer have any employees that this policy would apply to. **Motion to Abolish 5.16 Disaster Service Volunteer Leave Motion by Mona Berning Seconded by John Werling. Motion Carried.**

Abolish 5.17 Volunteer Leave—This is an old policy that grants volunteer leave for Special Olympic events (Columbus)for staff. This does not apply anymore. The Staff try to flex out the time that they are working at Special Olympic events. **Motion to Abolish 5.17 Volunteer Leave. Motion by Dan Muhlenkamp, Seconded by Karla Butler. Motion Carried.**

Revise 7.01 Ethics of Public Employment—This policy just needs to be revised. We just need to remove the Community Employment/CA Group division/language. Change it to provider agency. Just to clean up the policy. **Motion to Revise 7.01 Ethics of Public Employment. Motion by Mike Linton, Seconded by Dan Muhlenkamp. Motion Carried.**

SUPERINTENDENT DISCUSSION –

Staff Inservice—We had our annual Staff Inservice, went over MUI/UI training. Also did some Team Building Skills. This was well received by staff. Greg R did a wonderful job on team building.

Shawn wanted to extend his appreciation to the board members for serving on the board and attending the board Inservice. No one’s term is expiring this year. However, if anyone feels this is not working out or you can’t continue to serve, please let Shawn know.

All About Me Surveys—Please fill these out. Some of the board members have, some still need to fill these out. We will not be using these until January but fill them out as soon as possible.

Motion was made to adjourn by Mona Berning and a second by Karla Butler. Motion Carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at **7:30 pm** on **October 24, 2022**.