

The Mercer County Board of Developmental Disabilities held its annual meeting on 2-28-22 at the Administration Building at 7:30 pm

The meeting was called to order with President Teri Spoltman presiding and a roll call revealed that a quorum was present.

Board Members Present: Mona Berning, Beth Guggenbiller, Mike Linton, Teri Spoltman, John Werling

Board Members Absent: Karla Butler, Dan Muhlenkamp,

Others Present: Sarah Flenar, Rajean Hedrick, Melissa Kaup, Shawn Thieman

CONSENT AGENDA (ATTACHMENT) :

The Consent Agenda was accepted by a motion from Mike Linton and seconded by John Werling. Motion was carried.

OLD BUSINESS:

Coronavirus (COVID-19)— Not a lot to discuss. Hopefully at the end stages of the pandemic. Will possibly remove topic from agenda for the next board meeting.

NEW BUSINESS

2022 Levy Discussion—Discussed the renewal levies. We have two up for renewal. Shawn suggested that we roll them both together and reduce the millage. The attorney at Bricker/Eckler advised that we can't legally do that. This will have to be put in a bill that needs to be passed and it won't be this year. We have to renew and reduce each one separately. Then roll together in 10 years with more possible reductions at that time. The decision on the levies must be done by August, so the board has to approve/decide this by May/June. Mike Linton suggested that we reduce the first levy by a bigger amount, then the next levy could possibly be rolled together (and reduced again) at that point (if that bill passed). We would have more time to track the numbers. Sarah to run reports using this scenario. Will get back to the board on this.

Bricker/Eckler Agreement---This is the legal firm we need to contract with for putting levies on the ballot. They will give us advice on the legal aspects of the levies and what needs done to legally have them on the ballot. Motion was made to approve the Agreement with Bricker/Eckler. Motion made by **John Werling**. Second by **Beth Guggenbiller**. **Motion Carried.**

Administrative Policy 5.03 VACATION—discussed the old policy. The old policy you accrued vacation but could not use it for a year after you were employed. The new policy you can use it as you accrue it during your first year of employment. Also changed some wording due to using the new electronic timesheets. Motion to Approve Policy 5.03 Vacation. Motion made by **Mona Berning**, Second by **Mike Linton**. **Motion Carried.**

SUPERINTENDENT DISCUSSION – Sandy Dorsten—Help Me Grow Program Supervisor submitted her letter of resignation. She is retiring in June. She also sent a Thank You to the Board for all their support over the years. She will be featured in this quarters Newsletter. Hopefully, Danielle will apply for her position, so the board might be seeing an ad in the paper regarding Help Me Grow Position. We need to decide what we are doing with the home visiting position. We will have an Open House out at MCBDD for Sandy. Discussed also recognizing Sandy at a board meeting.

Accreditation—The surveyors were here for 2 days. We do not have the final report yet. There were some citations—2 with Westcon and MUI's and 6 were with MCBDD. We will have to put a plan of correction in place for each citation. They will send us a completed report in 10 days. We will have an opportunity to appeal at that time. We will need to address the citations prior to accreditation. We feel we will get a 1-year accreditation. We will work on measuring outcomes and having a more of a paper trail. There is also a standardized ISP that is coming out from the state, and this will help tremendously. The Board will also get a report from the Accreditation team in the next few weeks. We will talk about this more at the next board meeting.

March 28th Board meeting—Members are to arrive at 7:00 pm for ½ hour MUI training provided by Beth Gehret. Shawn will send a reminder.

Motion was made to adjourn by Mona Berning and a second by Beth Guggenbiller. Motion was carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at **7:30 pm** on **March 25, 2022**.