

The Mercer County Board of Developmental Disabilities held its regular meeting on 10-25-21 in the gymnasium in the Administration Building at 7:30 p.m. with **President Teri Spoltman presiding.**

The meeting was called to order and a roll call revealed that a quorum was present.

**Members Present:** Mona Berning, Karla Butler, Beth Guggenbiller, Mike Linton, Jim Maurer, John Werling

**Board Members Absent:**

**Others Present:** Sarah Flenar, Rajean Hedrick, Melissa Kaup, Claire Loughrige, Shawn Thieman

Consent Agenda (Attachment):

The Consent Agenda was accepted by a motion from Karla Butler and a second by Jim Maurer. Motion was carried.

#### **OLD BUSINESS:**

**Recreation Support Program**— Ariel Musgrave has been hired. She has been working with Sam and Special Olympics. Hopefully she will become an Independent Provider. This program is going well.

**November 4<sup>th</sup> Staff Awards Banquet**—Will be at Romer's in Celina. Darl Strable will be getting the Albert Heckler Award.

**Parking Lot Project**—This will probably go out for bid next month. We have been working with Fanning & Howey-- Discussing whether to use concrete or blacktop. Mike Linton mentioned at one time having access to Fleetfoot Road. Shawn said that is not feasible anymore. Will probably lose the gravel area. This should take care of the water issue that we have been having also.

**Superintendent Evaluation**---Teri has received everyone's evaluations except Mike Linton. Mike will send it to her this week. She will compile them all and have the information by the next meeting.

#### **NEW BUSINESS:**

**Administrative Policies (2.15, 2.28, 2.36, 2.43, 2.56, 2.57, 2.81, 2.98)**— These policies all needed updated. The print in red will be added, red with a line through will be deleted, black was already there. The Board discussed each policy. Shawn handed out another policy change. The board will go over this at the next meeting.

**Admin Policy 2.15**— Motion to approve policy changes. Motion made by Mike Linton, Seconded by Mona Berning. Motion Carried.

**Admin Policy 2.28**---Motion to approve policy changes. Motion made by Karla Butler, Seconded by Beth Guggenbiller. Motion Carried.

**Admin Policy 2.36**—Motion to rescind policy. Motion made by Jim Maurer, Seconded by John Werling. Motion Carried to rescind policy 2.36.

**Admin Policy 2.43**—Motion to approve policy changes. Motion made by Karla Butler, Seconded by Mona Berning. Motion Carried.

**Admin Policy 2.56—Motion to approve policy changes. Motion made by Mike Linton, Seconded by Beth Guggenbiller. Motion Carried.**

**Admin Policy 2.57—Motion to approve policy changes. Motion made by Jim Maurer, Seconded by Mona Berning. Motion Carried.**

**Admin Policy 2.81—Motion to approve policy changes. Motion made by Karla Butler, Seconded by Mike Linton. Motion Carried.**

**Admin Policy 2.98—Motion to approve policy change. Motion made by John Werling, Seconded by Beth Guggenbiller. Motion Carried.**

**2022 Budget Discussion—** Sarah discussed pay raises. They are based on a salary survey from OACB. There is a low, middle, high rate of pay for each position. Depends on where the staff fall in that range for their position. Low will get a 4% increase, Middle 3% and High 2%. 2 People will get a lump sum of \$500 (they are over the high in their range). Also discussed Health Insurance—The family plan will increase by \$3.13 a pay period and the single plan will increase by \$1.17 a pay period.

**CBI Presentation—** Beth Gehret and Shawn gave a presentation to this class at Tri Star. One person talked to them afterwards—showed some interest in learning more about being an Independent Provider. However, we have not heard back from her.

**Superintendent Discussion— Provider Agency (ISS)—**They have given their 30-day notice to pull out of a house in St Henry. This house has 3 clients in it that ISS provides services for. ISS does not have the staff and since they are based out of Auglaize County—they do not feel it is feasible for them to drive from Wapak to St. Henry. Discussed Shared Living Providers—maybe try to recruit people for this. Discussed getting info about Shared Living out in church bulletins, Singles Groups, Retired Nurses, etc. If anyone has any suggestions/names—please let Shawn know. Teri felt that if someone were to do Shared Living—there would have to be a respite plan in place. Shawn also discussed helping ISS staff by purchasing \$10 gas cards to be given when they were working a shift in the St. Henry House. Teri felt there would have to be an exit strategy on this/end date. John felt that maybe approach the families in that house and ask them to purchase gas cards for staff. Shawn and John to talk further.

**Fremont Company—**Rockford—has contacted Shawn, possibly to offer a monetary donation. Shawn will check into this. In the past we have donated that money to ARC/Special Olympics.

**Jim Maurer—**The November board meeting will be Jim Maurer's last meeting. The Board would like to thank him for his service. Dan Muhlenkamp—Preferred Insurance—Shawn talked to him, and he is thrilled to be considered to be on the board. Shawn will meet with him and will discuss him becoming a board member.

**Summer Program—**Teri Spoltman spoke about the Summer Program and how beneficial that program was to her son. What a positive experience it was. She just wanted the Board to know that what we do as a board does have an impact and does make a difference in the lives of the people we serve.

Motion was made to adjourn by  Karla Butler  and a second by  Jim Maurer . Motion was carried. Meeting adjourned. The next meeting will be held in the Board Room in the Administration Building at 7:30 pm on November 22, 2021