

The Mercer County Board of Developmental Disabilities held its annual meeting on 3-22-21 at the Administration Building Boardroom at 7:30 pm

The meeting was called to order with **President Teri Spoltman presiding** and a roll call revealed that a quorum was present.

Members Present: Mona Berning
 Beth Guggenbiller
 Mike Linton
 Jim Maurer
 Teri Spoltman
 John Werling

Others Present: Tonya Clark
 Beth Gehret
 Rajean Hedrick
 Melissa Kaup
 Claire Loughrige
 Tarra Muhlenkamp
 Shawn Thieman

Board Members Absent: Karla Butler

CONSENT AGENDA (ATTACHMENT):

The Consent Agenda was accepted by a motion from **Jim Maurer** and seconded by **Beth Guggenbiller**. **Motion was carried.**

OLD BUSINESS:

CORONAVIRUS (COVID-19) AND VACCINATIONS – Vaccines have been offered to most if not all associates. Most have already had their second shot. Discussed Early Intervention and when staff are going to start coming back to the office and start with home visits. Staff are going to ease back into it with a target date of June 1st to start with home visits.

EARLY INTERVENTION EMPLOYEES -- Casandra Smith has been hired as EI Home Visitor. She is very excited to come onboard. She is a local person and that will help with flexibility needed for this position.

NEW BUSINESS:

MEDICAID DATA SHEET-- Tarra Muhlenkamp, Medicaid and Provider Services Coordinator and Tonya Clark have put together a new Medicaid Services Report. This report shows the statistics for Medicaid Services. It shows Waiver Enrollment/authorizations. This report will reflect yearly totals. The board felt this was a very informative report. Shawn discussed including some local funding information. Shawn will submit this report every quarter in the board packet.

INTERMITTENT AND/OR SEASONAL HELP—Shawn discussed these new positions. These are just seasonal and/or intermittent. Need a motion by the board to hire for these positions. Motion made by **Mona Berning**, Seconded by **Mike Linton**. Motion carried.

Maintenance—will be working on new sanitary lines and redoing classrooms (ESC) redoing bathrooms, Jay will need some help with all the extra work that is going on.

Summer Program—Karen Leugers needs help with Summer program—possibly use college student.

Special Olympics—Sam needs help, there are bigger, and more activities and more people are attending these activities. We need someone there to help staff with these. Discussed the possibility of sharing a college student for both positions. The board feels The Special Olympic person might be needed year-round.

HEALTHY RELATIONSHIPS-- There is a need for this curriculum. This will start in 5th grade. It is needed for appropriate boundaries, personal space, sexual issues. The Curriculum has videos and a parent piece as well. SSA's will be trained on this curriculum also. We will be splitting costs with ESC. This will be implemented in the schools. We are grandfathered in for regular updates to this program. The Board feels this would be a very beneficial program and approved. Sandy Dieringer is willing to contract with ARC, possibly doing small group sessions or maybe individual sessions. This would be less than 1 day per month. Sandy has worked with our people before.

SSA MANAGER-- There is a need for a Quality Assurance person. We need to make sure Waiver Plans are written to meet all the State standards. This position will need to be familiarized with Outcome Monitoring. This position would require a bachelor's degree, SSA Certification. Discussed if possible current SSA's might be interested. Next month we will have job description for this position. Jennifer Wenning is retiring. Rajean Hedrick (SSA Secretary) will be moving to front office to assume that position.

BUSINESS DIRECTOR—Tonya Clark will be going back to Darke County Full Time. We will need to have a Full Time Business Director here. Discussed Board member(s) to sit in 2nd round of interviews. Motion made to approve full time business director position. Motion made by **Jim Maurer**, Seconded by **Mona Berning**. Motion Carried.

SUPERINTENDENT DISCUSSION--

ARC—has 12 houses now, looking at a house in Coldwater as well.

Special Olympics— The relationships that we are building in the community are amazing. May 15 there will be a weightlifting competition in Celina at the Amphitheater. **Bobcat cards are now available.**

Motion was made to adjourn by John Werling and a seconded by Beth Guggenbiller. Motion was carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at **7:30 pm** on **April 26, 2021.**