

The Mercer County Board of Developmental Disabilities held its regular meeting on 9-23-19 at the Administration Building Board Room at 7:30 pm with **President Phil Fullenkamp presiding.**

The meeting was called to order and a roll call revealed that a quorum was present.

Members Present: Mona Berning
Phil Fullenkamp
Beth Guggenbiller
Deb Hecht
Mike Linton
Jim Maurer
Teri Spoltman

Others Present: Audrey Barhorst
Tonya Clark
Beth Gehret
Karen Leugers
Joan Steinbrunner
Shawn Thieman

Board Member Absent:

CONSENT AGENDA (ATTACHMENT):

The Consent Agenda was accepted by a **motion from Teri Spoltman and a second by Jim Maurer. Motion was carried.**

OLD BUSINESS:

BOARD MEMBER IN-SERVICE TRAINING – Shawn wanted to get feedback on the Board Member In-Service Training. Went back to the old way of doing the In-Service and the Board Members really liked this training. Felt it was more informative. Next year will look at another department internally. Shawn asked that if the Board Members have other suggestions to let him know.

2.76 COMMUNITY ASSISTANCE FUNDS – ACQUISITION OF HOUSING – Shawn passed this policy out last month for Board members to review. Red changes were wording changes from the State. Biggest change was that they had to be receiving supported living services. Also a new process to get more houses & renovation (single, quad & other housing). Comes straight from the State. Motion was made to approve the 2.76 policy by **Mike Linton** and a second was made by **Deb Hecht**. **Motion carried.**

2.15 RESOLUTION OF COMPLAINTS INVOLVING THE BOARD – This policy lays out a formal process regarding disagreements in service delivery / offering. We must have this in place. Medicaid due process also. Motion was made to approve the 2.15 policy by **Beth Guggenbiller** and a second by **Teri Spoltman**. **Motion carried.**

NEW STAFF – Shawn reported that Joan Steinbrunner (Community Administrative Assistant) will be retiring at the end of the year. Kathy Coon has been working within our Early

Intervention Department and will be taking Joan's position. Julie Hess (new SSA) was hired to replace Amanda Monds. She is trained and has been working as an SSA in Butler County. Our maintenance coordinator, Chris Sauer recently passed away and Jay Schwieterman was hired to fill that position. Jay was working for ODOT. He starts Sept 30, 2019. Kathy Coon and Julie Hess will start on October 7, 2019.

NEW BUSINESS

SUMMER PROGRAM REPORT – Karen Leugers (Transition Specialist) introduced Audrey Barhorst who worked with Karen on the Summer Program. Karen said that the summer program was youth driven on their interest and needs. Chad Sapp (MCESC) and Karen got together with the students and came up with their own activities. The age group of 14, 15 & 16 worked on social skills and exploring community. They also selected their activities. They went to the music store, cooking experiences, learned how to use a wallet and went to the YMCA where they played pickle ball. There were twins from Ft. Recovery in the program that took everyone on a tour of Ft. Recovery. Had another group of five women in July for 2 ½ days that did job tours and volunteer work. One young lady found her own job. Also took them on a tour at Cooper Foods and St Mary's hospital. Also had a group of 3-4 young men who were in there 3rd and 4th year of summer program. It was time to see what work they could do for 2-2 ½ hours. We received good info from this. Went to a daycare in St Henry on Monday & Friday with Audrey and gave tours and showed their activities that they do. Karen reported on the 1st Annual Transitional Fair. She said that it was a great night and she will do this again next year. Teri Spoltman (Board Member) said that her son Seth has been in this summer program for two years and he really enjoys it.

SUPERINTENDENT EVALUATION – Shawn printed off Superintendent Evaluation form and handed it out to the Board Members. Shawn will appreciate any feedback. Give evaluations back to Phil in six weeks or sooner (this evaluation is a fillable PDF). Shawn reported that there will also be a Budget Finance meeting in early November.

VEHICLE PURCHASE – Shawn reports that we could benefit from one more car at this time – mostly for the admin department and Samantha. At some time in the future, we would also like to have a vehicle that is handicap accessible for 8-10 people. We are not ready to purchase the handicap accessible vehicle at this time. **Jim Maurer** made a motion to purchase a car for \$15,000 - \$20,000 and **Mona Berning** seconded. **Motion carried.**

SUPERINTENDENT DISCUSSION - Shawn stated that the terms of three Board Members will be reaching their limits. Deb Hecht has elected to step down after four years. Mike Linton and Mona Berning will stay on for another term. Deb Hecht will reach out to try and find a willing replacement in the Rockford/Mendon area. Shawn is willing to reach out to anyone that would consider serving on the Board.

Motion was made to adjourn by Teri Spoltman and a second by Mona Berning. Motion was carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at **7:30pm** on **October 28, 2019.**