

The Mercer County Board of Developmental Disabilities held its regular meeting on 8-26-19 at the Administration Building Board Room at 7:30 pm with **Vice-President Teri Spoltman presiding.**

The meeting was called to order and a roll call revealed that a quorum was present.

Members Present: Mona Berning
Beth Guggenbiller
Deb Hecht
Mike Linton
Jim Maurer
Teri Spoltman

Others Present: Tonya Clark
Beth Gehret
Melissa Kaup
Claire Loughrige
Joan Steinbrunner
Shawn Thieman

Board Member Absent: Phil Fullenkamp

CONSENT AGENDA (ATTACHMENT):

The Consent Agenda was accepted by a **motion from Mona Berning and a second by Jim Maurer. Motion was carried.**

OLD BUSINESS:

SEPTEMBER 10, 2019 BOARD MEMBER TRAINING

- Early Intervention Department will be presenting at this Board Member Training. The meeting will run for 3.5 hrs from 5:30pm – 9:00pm. Will break for 30-45 minutes with meal and move on after.

BUILDING RENOVATIONS – Shawn stated that we are very much appreciative of the office furniture that was donated by the St Henry Bank. The EI Department is finished. We got rid of a lot of extra items that were located in the gym. We are getting the gym ready for the MCEC. We will be putting modulars in the gym and will also be adding heating and cooling in the gym. The Opportunity School now named after Aaron Rose will be housing students in the gym for this year. Sound and students playing basketball are an issue right now. This area should be completed by Christmas. Renovating the front entrance to the school is being considered for 2020.

NEW BUSINESS:

2.76 COMMUNITY ASSISTANCE FUNDS – ACQUISITION OF HOUSING – The Board will be taking home this policy to review and will approve the changes at the next Board meeting in

September. Right now we have eleven Arc homes. This is a big piece of what the Arc does. The Arc accesses Capital Housing funds frequently.

2.15 RESOLUTION OF COMPLAINTS INVOLVING THE BOARD - Shawn distributed the 2.15 Resolution of Complaints policy. The Board will review this policy and approve at the next Board meeting in September. This policy is for anytime that the Board makes decisions that affect the clients that we serve.

STAFFING CHANGES - Shawn reviewed the staffing changes with the Board. Amanda Monds (SSA) accepted a new job in Ft Wayne where she lives. Joan Steinbrunner (admin assistant) will be retiring at the end of the year. Chris Sauer (Maintenance Coordinator) will not be returning due to health issues. Shawn will be meeting with Dave Dorsten (County Employee) to go over some things in the school building. The Maintenance Coordinator position will become a full time position.

TABLE OF ORGANIZATION - Shawn went over the Table of Organization and talked about the changes. The Medicaid Coordinator will be supervised by Beth Gehret. A motion was made to approve the Table of Organization by **Beth Guggenbiller** and a second by **Mike Linton**. **Motion carried.**

GRANT FOR HOUSING REVOLVING LOAN FUND - Gregg Rutledge has received many requests for furniture and other household items from the SSAs. In response, he submitted and received \$10,000 Grant from Cooper Farms. We are going to make this a revolving loan fund to help get items for the Arc homes. Residents will reimburse the Arc for the items they purchase. Tonya Clark is working with Gregg to set-up Quick Books. This will make things more efficient and transparent.

CAPITAL HOUSING REIMBURSEMENTS – Shawn reports that the Board received a check from Capital Housing in August. This will show up on the next financial statement. Right now there are three openings in Arc homes.

BUDGET DISCUSSION –We are preparing for a number of kids that will be transitioning over the next few years, and we are also aware of a few adults that will need services due to aging care givers. This will result in new waiver costs. We are on an upward trend until at least 2024. Concerned but nothing needs to be done right now. We have money to support our individuals in the long term. Our challenge right now is recruiting and retaining providers. Waiver reimbursements keep going up. We pay 40%, our match. Gets adjusted and can go back and forth. State waivers may go down as people leave, pass away or go into nursing homes. We are still ahead of the game but by 2024 we could be in a deficit. Wage increase in 2020 & 2021 for DSP's will affect this also.

WAITING LIST ASSESSMENT – The SSAs have completed nearly 70% of the waiting list assessments. We had a few individuals that are requiring additional services, but there has not been big surprises.

MERCER COUNTY FAIR / DSP RECOGNITION – Shawn reports that the fair booth went well. We offered the DCP's two tickets to the fair, a \$15.00 food voucher and a water bottle. The

Board spends around \$5,000 for this. The DSP's really appreciate this from the Board. Food vouchers were for the local food booths and if the food vouchers are not used we do not pay for those.

SUPERINTENDENT DISCUSSION - Shawn handed out a calendar that Samantha Fledderjohann put together for a lot of the new activities she has planned. Some of the new activities are cheer camp, weight lifting, and book club. This is mostly for ages 10-20 year olds. The book club is reading a book about dogs and it will end with therapy dogs come in. This is held at the Chickasaw Library. Will have a contract for P.L.A.Y therapy for Colleen Zunk to offer for our clients. The only P.L.A.Y. therapist comes from Dayton and we are excited about having another local option. Colleen will only have one client right now and her contract will run from September 1, 2019 – August 31, 2020. This will cost \$50.00 an hour (up to \$400 a month) and will typically be no more than five hours a month, but the first month will be eight hours. Teri Spoltman has experience with P.L.A.Y. and feels that this program is necessary. A motion was made to approve this contract by **Deb Hecht** and a second by **Beth Guggenbiller. Motion carried.**

Motion was made to adjourn by Mona Berning and a second by Mike Linton. Motion was carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at **7:30pm** on **September 23, 2019**.