

The Mercer County Board of Developmental Disabilities held its regular meeting on 1-28-19 at the Administration Building Board Room at 7:30 pm with Vice-President Teri Spoltman presiding.

**REORGANIZATION OF THE BOARD**

**OATH OF OFFICE** – Shawn Thieman read the oath to Board members, and they all signed the Oath of Office paper except Phil Fullenkamp who was absent. Shawn stated all Board members are in the middle of their terms.

**ELECTION OF OFFICERS**

President	Phil Fullenkamp
Vice President	Teri Spoltman
Recording Secretary	Jim Maurer

A motion was made to elect these Board officers by Beth Guggenbiller and a second by Mike Linton. Motion was carried.

**DESIGNATION OF FUTURE MEETINGS** – Shawn stated there was a copy of the Board meeting calendar dates in the Board’s packets. All Board members were okay with the calendar. Shawn also asked if the start time of the meeting, which is 7:30 pm, is still okay with all Board members. All Board members stated that it worked for them. A motion was made to approve the 2019 meeting schedule and start time by Jim Maurer and a second by Deb Hecht. Motion was carried.

**BOARD MEMBERSHIP – ORIENTATION AND IN-SERVICE OBLIGATIONS** – Shawn passed out the orientation pamphlet for the Board members to look at. Absences sheet will go to Board members. If there are two absences in a year for the Board meetings, the Board could act on that. There will be four hours of in-service together as a Board.

**EXPLANATION OF COMMITTEE ASSIGNMENTS** – The committee assignments were kept the same. The Finance and Budget Committee meets a couple times a year or as needed.

The meeting was called to order and a roll call revealed that a quorum was present.

Members Present: Mona Berning  
Beth Guggenbiller  
Deb Hecht  
Mike Linton  
Jim Maurer  
Teri Spoltman  
Members Absent: Phil Fullenkamp  
Others Present: Tonya Clark  
Beth Gehret  
Claire Loughrige  
Cheryl McKirnan-Guest  
Joan Steinbrunner  
Shawn Thieman

## **CONSENT AGENDA (Attachment):**

The Consent Agenda was accepted by a motion from Jim Maurer and a second by Teri Spoltman. Motion was carried.

## **OLD BUSINESS:**

**EARLY INTERVENTION SERVICE COORDINATOR POSITION UPDATE** – Shawn reported that a new Service Coordinator has been hired to replace Aimee Highley. Aimee is going back to school to get her degree in Social Work. We have hired Jenna Braun to take Aimee's place. Jenna worked in our field for 20 years. She was a PT assistant for preschool age students. She lives in Ft Loramie. She will start February 19, 2019.

**MERCER COUNTY ARC UPDATE** – Shawn gave an update on the Arc homes. As of now we have nine homes with an addition of another new one in Celina to make ten. We have four Arc homes in Celina, four homes in Coldwater, one in St Henry, and one in Maria Stein. 2018 was the first year for Gregg Rutledge to be the Arc Coordinator. Joan Steinbrunner works with the Arc activities and events. Karen Leugers has started the S.A.L.T program that involves 14-22 year olds and prepares them for what might come after school. We are trying to expose them to the Arc for help and support.

## **NEW BUSINESS:**

**2018 MUI REPORT** – Beth Gehret reported that every year she has to look at the MUIs and does an analysis. There are three categories: A-most significant, B-less significant, and C-effect not as serious. Beth reports that no patterns have popped up and deaths are down. Beth reports that MUIs are not always bad things. One MUI was a client that was figured out has Alzheimers and another client was acting out because found out they had a broken bone. It was decided to have a ½ hour training for Board members on the new MUI rules at the next Board meeting in February. This training will start at 7:00 pm before the Board meeting which starts at 7:30 pm.

**OFFICE SPACE REMODELING** – Shawn reports that we will be remodeling some of the Early Intervention rooms. Service Coordinators will be moving to the PT/OT/Speech room and PT/OT/Speech will move to the Service Coordinators' room. Will be putting in high partitions to help with privacy and also will add pink noise for privacy. Shawn reported the quote could be anywhere from \$30,000 - \$50,000. More details will be presented at future Board meetings.

**STAFF APPRECIATION DINNER** – No date has been set yet but will be on a Thursday evening in late March or early April. Shawn will let the Board know when the date has been decided on.

**BOARD IN-SERVICE** – It was decided by the Board that there will be ½ hour of in-service at the next board meeting in February at 7 pm. There will then be 3 ½ hours later in the year. Want to make sure there are no changes in Board member trainings from the new DD Director, Jeff Davis.

**SUPERINTENDENT DISCUSSION** – Shawn sent around an article of the new DD Director, Jeff Davis, who took John Martin’s spot who retired. Shawn reported that in 2011 Jeff Davis worked with the provider group OPRA and the Board invested \$800 into his DSP Ohio program. Shawn reports that Jeff is very knowledgeable of Ohio’s DD system.

Shawn also talked about the Contract with Rehab services. They are requesting an increase of 3% over a two year contract. The rate will go from \$68.00 to \$70.75 an hour. A motion was made to approve this Rehab contract by Mona Berning and seconded by Deb Hecht. Motion was carried.

Shawn also reported that there will be a Special Olympics meeting January 31, 2019 at 7 pm with Bob Owens and other people in how to develop Special Olympics. Hopefully this program will be ready at the beginning of the 2019 school year.

Motion was made to adjourn by Mike Linton and a second by Jim Maurer. Motion carried. Meeting adjourned.

The next meeting will be held in the Board Room in the Administration Building at 7:30 pm on February 25, 2019. A Board member training will begin that evening at 7:00 pm.